**Diversity, Equity, and Inclusion Committee**

Date: November 3, 2017 | Begin: 2:00–3:30 p.m. | Location: B237 | Recorder: Sara Sellards

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| **COMMITMENTS** |
| **Complete?** | **Date** | **Who** | **What** | **Promised To** | **When** |
|[ ]   |  |  |  |  |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome & Agenda Review**
 | Jaime | 5 minutes |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Definitions – Group Activity**
 | John | 30 minutes | Definitions provided by Campus Compact. | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Charter - Review & Updates**
 | Jaime/John | 60 minutes | * Mission
* Purpose
* Scope
* Definitions
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **The “List”**
 | Jaime/John | 20 minutes | * What should we call our list of concerns or items to carry forward?
* Dedicated time to capture concerns.
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Review commitments and next steps**
 | Group | 5 minutes | * Seeking volunteers for a subcommittee to work on the Charter.
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Future Agenda Items Diversity, Equity, and Inclusion Committee Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
|  |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| Friday, November 17, 2017 | 9:00 a.m. | 10:30 a.m. | B237 |
| Friday, December 1, 2017 | 9:00 a.m. | 10:30 a.m. | B237 |